

**Chapter 13****CIVIL SERVICE****§ 13-1. Basic framework.****§ 13-2. Changes in classification or compensation schedules.****§ 13-3. Promotions.****§ 13-4. Residence.**

**[HISTORY: Adopted by the Mayor and Council of the Borough of Wood-Ridge 12-26-1975 by Ord. No. 700 as Section 2-17 of Chapter II of the 1975 Revised General Ordinances of the Borough of Wood-Ridge. Amendments noted where applicable.]**

**§ 13-1. Basic framework.**

The New Jersey State Civil Service Law and the Civil Service Rules of the State of New Jersey applicable to municipalities shall provide the basic framework for employment in the borough government.

**§ 13-2. Changes in classification or compensation schedules.**

All departmental requests for additions to or changes in specifications involving either the classification or compensation schedules, together with full reporting of maintenance requests, shall be first presented to the Common Council and shall be forwarded to the Civil Service Commission for investigation and consideration. When new positions are to be created, they shall be submitted through the Council by the department head to the Civil Service Commission. No office shall be considered new

unless the duties thereof shall be substantially different from those of every other existing position in the classified service of the borough.

**§ 13-3. Promotions.**

Promotions from one class to the next higher class or position in the classified civil service shall involve a change of duties and shall be made only when a vacancy has been created by resignation, transfer, death or dismissal or when the needs of the service require additional employees in the higher position.

**§ 13-4. Residence. [Added 6-20-1994 by Ord. No. 94-13; amended 8-15-1994 by Ord. No. 94-20]**

- A. All officers and employees employed by the borough on and after the effective date of this section shall be bona fide residents of the Borough of Wood-Ridge at or before the date of their appointment.
- B. A bona fide resident is a person having a permanent domicile within the Borough of Wood-Ridge and one which has not been adopted with the intention of again taking up or claiming a previous residence acquired outside of the Borough of Wood-Ridge boundaries.