

Chapter 66

PURCHASING

ARTICLE I

Competitive Quotations

§ 66-1. Quotations for goods and services required; exceptions.

[HISTORY: Adopted by the Mayor and Council of the Borough of Wood-Ridge as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Payment of claims — See Ch. 15.

ARTICLE I

Competitive Quotations

[Adopted 4-17-1995 by Ord. No. 95-4; amended in its entirety 3-9-2004 by Ord. No. 2004-2]

§ 66-1. Quotations for goods and services required; exceptions.

Any employee, department head or volunteer of the Borough of Wood-Ridge who shall have the authority to purchase goods or services on behalf of the Borough of Wood-Ridge, prior to the award of any such purchase, contract or agreement, shall, except in the case of the performance of professional services, solicit quotations, whenever practicable, on any such purchase, contract or agreement the estimated cost or price of which is \$1,000 or more, and the award thereof shall be made in accordance with Section 3 or 4, as the case may be, of the Local Public Contracts Law (N.J.S.A. 40A:11-3 or 40A:11-4) on the basis of the lowest responsible quotation received, which

quotation is most advantageous to the Borough of Wood-Ridge, price and other factors considered; provided, however that if the said employee, department head or volunteer deems it impracticable to solicit competitive quotations in the case of extraordinary, unspecifiable service, or, in the case of such or any other purchase, contract or agreement awarded hereunder, having sought such quotations determines that it should not be awarded on the basis of the lowest quotation received, said employee, department head or volunteer shall file a statement of explanation of the reason or reasons therefor, which shall be placed on file with said purchase, contract or agreement.