

**Regular Monthly Meeting –September 3, 2009**

President Arlene O'Brien called the Regular Monthly Meeting of the Wood-Ridge Board of Health of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, to order at 7:30 P.M. on September 3, 2009 in Conference Room I, 85 Humboldt Street.

**Roll Call - Present:**

President: Arlene O'Brien  
Vice-President Fred Johansson  
Members: Frank Kaiser  
Michael Gonnella  
Ann Marie Warrelman  
Edward Schmidt Alt #1  
Melanie Hammer, Bd Secretary  
Robert Jernick, Sanitary Inspector  
Thomas Gonnella, Council Liason

**Excused:** Robert Keller, Member  
Teri Trivigno, Alt #2

**Pledge of Allegiance**

**Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the Notice Requirements of the law have been met by adoption at the Reorganization Meeting of January 5, 1978, setting forth date, time and place of said Meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Wood-Ridge Independent.

**June Minutes:**

Motion to accept minutes by Fred Johansson and second by Michael Gonnella

**Hearing of Citizens – none**

**Correspondence Received & Sent:**

Correspondence file for President review brought to meeting.  
FYI listing to be kept for Board review.  
No correspondence sent.

**Bills:** Safety Paper Moore Wallace for certified copies \$133.16  
Motion to pay the bill made by Ed Schmidt second by Fred Johansson

**Report of Officers:**

**Sanitary Inspector: Robert Jernick-** This summer most complaints have been regarding high grass. Conditionally Satisfactory Inspection was received by Emilia Romagna over the summer and it has been corrected. At this time Mills Bakery is conditionally Satisfactory and will be re-inspected in 2 weeks. Emilia Romagna's

Violation had to do with hot water at the preparation sink. Mills has a listing of minor violations that adds up to Conditionally Satisfactory.

One summons was issued over the summer for pool water/mosquito larva. The issue was taken care of the next day. Neighbors have been involved with this situation. One of the neighbors on Humboldt reached out to the County and to the Press. The issue had been resolved prior to the Newspaper printing.

Anderson Ave pool complaint was resolved.

Anonymous complaint regarding Columbia Blvd was a complaint about ivy. The properties adjoin eachother.

It was noted a deer had been spotted in Wood-Ridge.

**Board of Health Secretary-Melanie Hammer-** Total revenue report for July and August \$1467 for Vital Statistics. Death Transcripts totaled \$1071 of that amount

Revenue collected :	Death Certificate	\$ 7
	Marriage Certificates	\$189
	Marriage Applications	\$ 140
	Burial Permits	\$ 60
	Death Transcripts DCert	\$1071
	Total	1467

Report to Board of the EDRS Electronic Death Registration System- Kohlers is now up and running on the program. He is able to print burial permits right from the computer.

County Nursing staff has been helpful with questions.

Blood Screening is set for September 22<sup>nd</sup> from 7:30-9:30 in the morning to date we have 12 appointments booked. Susan Frattarelli is booking appointments.

The next program scheduled is the Seasonal Flu Program. Residents are already calling about the program. Flu Dates are 10/21 1:30 - 3:30

10/26 5:30- 6:30

Scheduled at the Senior Center. 11/24 & 12/3 are tentative for swine flu not yet confirmed or for publication.

**Councilman Gonnella:** Questioned flu dates for swine flu. School dates for Chris Eilert, Melanie Hammer, and Cathy Calabro begin 9/4 and run four consecutive Fridays.

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President O'Brien mentioned other counties giving free flu shots. Vice President Johansson asked about the Flu program being published in the local papers. The Flu program will be announced in the papers.

**Unfinished Business:** Council appointed Chris Eilert for the position of Registrar, and alternates:

Cathy Calabro for Vitals and Christine Kronyak for Food Permits. Chris Eilert was hoping the Board of Health would vote on this matter and endorse the positions.

Conversation ensued regarding the appointments and changes in the Health Office. Councilman Gonnella recapped the situation. Chris Eilert is the Administrator and over sees the entire office. The decisions made were made for financial reasons. Any questions should be forwarded to the Board of Health President. Circumstances are different in this situation. Restructured existing personnel.

Motion made to approve 3 positions appointed by M&C by Annemarie Warrelman 2<sup>nd</sup> Michael Gonnella

1. Chris Eilert Registrar
2. Cathy Calabro Alternate
3. Christine Kronyak Alternate

Motion to vote on appointments: All members in favor upon roll call.

Vote has been accepted.

How does the public know about the Baby Keep Well Program and Health Services. This could be published in the paper. Health Consultations.& Baby Keep Well prepare Bulletins for the Senior Clubs. Research the program and publish to newspapers. President Arlene O'Brien suggested that we invite the Health Nurse to our meeting. Melanie Hammer to contact County and invite to Oct or Nov meeting.

**New Business:**

Mike's Hardware- Ed Schmidt brings up a good point about chemicals and paint in the window. Councilman Gonnella suggests that the Fire Inspector can review.

September 11 Service scheduled for Veterans Park 7p.m.

Motion to adjourn meeting made by Ed Schmidt: 2<sup>nd</sup> by Fred Johansson @ 8:30p.m. President Arlene O'Brien adjourned the meeting at 8:30 p.m.

Respectfully Submitted,  
Melanie Hammer, Board of Health Secretary