

**Regular Monthly Meeting Minutes – April 7, 2011 7:35 p.m.**

1. Arlene O'Brien, President called the Regular Monthly Meeting of the Wood-Ridge Board of Health of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, to order at 7:35 P.M. on April 7, 2011 in Conference Room I, 85 Humboldt Street.

**2. Roll Call - Present:**

Arlene O'Brien, President

Fred Johansson, Vice President

Frank Kaiser

Robert Keller

Teri Trivigno                      absent

Ann Marie Warrelman      excused

Edward Schmidt              excused

Vacant Alt #1

Vacant Alt #2

Robert Jernick, Sanitary Inspector

Melanie Hammer, Secretary/ Deputy Registrar

Joseph Di Marco, Council Liaison

**3. Pledge of Allegiance**

**4.Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the Notice Requirements of the law have been met by adoption at the Reorganization Meeting of January 5, 1978, setting forth date, time and place of said Meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.

**5. March Minutes:** Motion to approve by Fred Johansson 2<sup>nd</sup> by Frank Kaiser.

**6. Hearing of Citizens – none**

**7. Correspondence Received and Sent**

**-Cancer prevention study**

**-February County Statistics**

**-Local Board of Health Survey**

**-Bergen Family Center Elder Care**

**-County of Bergen Marge Doremus Recap**

**-15 Birth Announcements**

**-Invitation to Public Health Week**

**-Health Alert Radioactive Materials**

**Correspondence Sent**

**-Letters to new parents**

**-Invitation to Board Members**

**-Board of Health Dog Lic. Mailings**

Page 2

8. Bills- Comp Behav Healthcare 375 DONATION  
-MGL Invoice Books for Certificates 134  
- Spring Registrars Meeting 80

Please request the CBH Staff to speak at a future meeting.  
Perhaps Sept. or Oct

9. Motion to pay bills made by Fred Johansson 2<sup>nd</sup> by Bob Keller.

10. Report of Officers

Robert Jernick, Sanitary Inspector

Secretary/Deputy Registrar  
- Dog Registration-402/53 Cats  
- Vital Statistics Report

<b>Melanie Hammer</b>		
<b>March</b>	<b>Qty</b>	<b>Revenue</b>
<b>Certified Married Copies</b>	12	108
<b>Death Transcripts</b>	0	0
<b>Marriage Applications</b>	0	0
<b>Burial Permits EDRS Revised Tax Collector</b>		126
<b>Geneology</b>	1	9
<b>Vital Statistics Total</b>		\$243

Joseph Di Marco/ Council Liaison-

11. Unfinished Business

Dog registration continues. Reminder calls have been made. 420 Registered.  
Cats registered 54

12. New Business

13. Motion to adjourn meeting made by Bob Keller 2<sup>nd</sup> by Frank Kaiser;  
Adjourned @ 8:00 PM.

**Next Meeting: May 5, 2011**

Respectfully Submitted: Melanie Hammer Deputy Registrar/Board Secretary