

**Regular Monthly Meeting Minutes – February 3, 2011**

1. Arlene O'Brien, President called the Regular Monthly Meeting of the Wood-Ridge Board of Health of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, to order at 7:30 P.M. on February 3, 2011 in Conference Room I, 85 Humboldt Street.

**2. Roll Call - Present:**

Arlene O'Brien, President  
Fred Johansson, Vice President  
Frank Kaiser  
Robert Keller  
Teri Trivigno           absent  
Ann Marie Warrelman  
Edward Schmidt-       excused  
Vacant Alt #1 Tom Flynn   Declined Position  
Vacant Alt #2  
Robert Jernick, Sanitary Inspector  
Melanie Hammer, Secretary/ Deputy Registrar  
Joseph Di Marco, Council Liaison

**3. Pledge of Allegiance**

**4. Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the Notice Requirements of the law have been met by adoption at the Reorganization Meeting of January 5, 1978, setting forth date, time and place of said Meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.

**5. January Minutes:** Motion to approve by Fred Johansson 2<sup>nd</sup> by Frank Kaiser.

**6. Hearing of Citizens –**

We had 2 residents in attendance. They are homeowners of 166 Wood-Ridge St. Ken and Diane Schieder. They are seeking help with a situation with their tenants. They brought pictures of garbage not handled properly by the 2<sup>nd</sup> floor tenant. The tenant did ask to have her lease broken. Issues of recycling and faulty wires on the fridge were discussed. The land owner is responsible to ensure the trash is handled properly. The tenant is threatening to sue Fire and Police. Board member Bob Keller lent input to situation. Advice given by Board President regarding the lease. Emails have been sent by first floor tenant detailing their concerns. Recycling Coordinator needs to be aware of situation. The Schieder's do have a lawyer. She has been given permission to break the lease. The duration of this is one month at this time. Parking is also a recent challenge which is not in the lease. Snow removal is also an issue. The board wished the Schieder's best of luck. \*

It was determined that this is a landlord and tenant issue and that ultimately the landlord who is also the homeowner is responsible for the property.

**7. Correspondence Received and Sent**

- Copy of info to Library Director regarding Nutrition Month
- Cover letter re: Contracts returned to County
- NJ Communi-CABLE update on Diseases

**7. Correspondence Sent**

- Certified Copies as requested
- Board of Health Dog Lic. Mailings

**8. Bills- none**

**9. Motion to pay bills N/A**

**10. Report of Officers**

Robert Jernick, Sanitary Inspector

- **Update on Golden Bowl** Name change same owner
- **7 outstanding Licenses to follow up on.**
- **D'Amici** had a client break a molar on a meatball sandwich
- **Roof leak-** mold issue landlord to handle

Secretary/Deputy Registrar

<b>Melanie Hammer</b>			
	<b>January</b>	<b>Qty</b>	<b>Revenue</b>
<b>Certified Married Copies</b>		<b>14</b>	<b>\$121</b>
<b>Death Transcripts</b>		<b>0</b>	<b>0</b>
<b>Marriage Applications</b>		<b>3</b>	<b>\$84</b>
<b>Burial Permits EDRS</b>		<b>0</b>	<b>0</b>
<b>Vital Statistics Total</b>			<b>\$205</b>

**Dogs 353 registered**  
**Cats 39 registered**  
**No newborns reported**

Joseph Di Marco/ Council Liaison

- Offered to help out with Schieder situation by talking to Nick Fargo.
- Tom Flynn has declined the position can we have replacement.

**11. Unfinished Business**

**By Laws Update delayed with weather**

**12. New Business**

**-Tom Flynn declined position**

**-Oath of Office to be completed- T. Trivigno**

**13. Motion to adjourn meeting made by Bob Keller 2<sup>nd</sup> by Fred Johansson;  
Adjourned @ 8:10 PM.**

**Next Meeting: March 3, 2011**

**Respectfully Submitted: Melanie Hammer Deputy Registrar/Board Secretary**

A handwritten signature in black ink, appearing to be 'MH' or similar initials, written in a cursive style.