

An Executive Meeting of the Mayor and Council of the Borough of Wood-Ridge was called to order by Mayor Paul Sarlo at 7:15 PM on January 4, 2011 in the Council Chambers of the Municipal Building, 85 Humboldt Street Wood-Ridge, New Jersey.

ROLLCALL: Mayor: Paul A. Sarlo  
Council: Dominick Azzolini  
Thomas Gonnella  
Catherine Cassidy  
Ezio Altamura  
Edward Marino  
Joseph DiMarco  
Borough Attorney: Paul S. Barbire  
Borough Engineer: Brian Intindola  
Borough Clerk: Diane Thornley  
Borough Admin: Chris Eilert

**SUNSHINE NOTICE:**

This meeting is being held in accordance with P.L. 1975, Chapter 231, and the notice requirements of the law have been met by appropriate notice being forwarded to The Record, The Herald News and Wood-Ridge Independent setting forth the date, time and place of said meeting and by posting a copy of same on the Municipal Bulletin Board.

Engineering: (Neglia)

**VETERAN'S PARK**

Project substantially complete. LED message sign undergoing modem tests. Our office is preparing grant reimbursement documents for the Borough. Items to be completed include bocce and basketball surfaces.

**BIANCHI HOUSE SITE UPGRADES**

Project substantially complete. Benches will be installed in March. Our office is preparing grant reimbursement documents for the Borough.

**ENERGY AUDIT**

Three applications have been submitted to the New Jersey Clean Energy Program for the Borough Hall, Civic Center and Library. If approved, State will share cost of new lighting, room vacancy switches and LED exit lights.

**CIVIC CENTER-SENIOR CENTER**

Plans to be reviewed and finalized for bid in two weeks

**LIBRARY ROOF**

Plans to be reviewed and finalized in three weeks.

**EAST SIDE AND UNION AVENUE PAVING**

Plans and specifications will be ready for February bid opening.

**BERGEN COUNTY OPEN SPACE**

Grant application is being modified per the direction from Bergen County.

Executive Meeting of January 4, 2011

Resolution #27-2011

WHEREAS, the Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund ("County Trust Fund"), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of municipal recreation facilities; and,

WHEREAS, the Borough of Woo-Ridge desires to further the public interest by obtaining a matching grant of \$30,000.00 from the County Trust Fund to fund the following project: Veterans Park and Bianchi House Site Amenities and,

WHEREAS, the governing body/board has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the governing body/board will hold/has held a public hearing on January 4, 2011 to receive comments prior to the submission of said application(s); and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above named project(s).

NOW, THEREFORE, BE IT RESOLVED by the Borough of Wood-Ridge Mayor and Council:

1. That it is hereby authorized to submit the above completed project application to the County as an amended application to the October 2010 submission.
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the applicant has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the applicant is committed to providing a dollar for dollar cash match for the project; and,
4. That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
5. That this resolution shall take effect immediately.

APPROVED:

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PAUL A. SARLO, MAYOR

ATTEST:

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DIANE THORNLEY, Borough Clerk

Motion: Councilman Altamura, seconded by Councilwoman Cassidy moved the adoption of the above Resolution.

Rollcall: Azzolini yes, Gonnella yes, Cassidy yes, Altamura yes, Marino yes, DiMarco Yes.

**EXECUTIVE MEETING, JANUARY 4, 2011****RESOLUTION #28-2011**

**WHEREAS**, pursuant to the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44a-20.4 et seq., the Mayor and Council may decide to use a "fair and Open Process" in awarding certain professional service contracts for which public bidding is not required by the Local Public contracts Law; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.7, the Mayor and Council's decision as to what constitutes a fair and open process is final.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, and State of New Jersey that the Borough of Wood-Ridge shall use as its Fair and Open Process criteria in 2011 the Request of Qualification criteria on file with the Borough Clerk, the terms of which are incorporated herein by reference.

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PAUL A. SARLO  
Mayor

ATTEST:

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DIANE THORNLEY  
Borough Clerk

Motion Councilman Gonnella, seconded by Councilman Azzolini moved the adoption of the above Resolution.

Roll call: Azzolini yes, Gonnella yes, Cassidy yes, Altamura yes, Marino yes, DiMarco yes.

**BOROUGH OF WOOD-RIDGE  
FAIR AND OPEN  
REQUEST FOR QUALIFICATIONS**

**I. Notice of Request for Qualifications Statements**

The Borough of Wood-Ridge ("Borough") is soliciting Qualifications Statements from interested persons and/or firms for the awarding of 2011 contracts for the provision of the services listed below, by a Request for Qualifications process ("RFQ"). Individual persons and/or firms interested in assisting the Borough with the provisions of these services must prepare and submit a Qualifications Statement in accordance with the procedure and schedule in the RFQ. The Borough will review Qualifications Statements only from those persons or firms that submit a Qualifications Statement that includes substantially all the information required to be included as described, in the sole judgment of the Borough's Mayor and Council.

The Borough intends to qualify person(s) and/or firms(s) that (a) possess(es) the professional, financial and administrative familiarity with the Borough, experience, training and capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Borough that provide the greatest benefit to the taxpayers of the Borough of Wood-Ridge.

The selections of qualified respondents are not subject to the public bidding or competitive contracting provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. The selection is, however, subject to the fair and open process authorized by the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20.4 et seq. The Borough has structured a procurement process that seeks to obtain the desired results, while establishing a competitive process to assure that each person and/or firm is provided an equal opportunity to submit a Qualifications Statement in response to the RFQ.

Qualifications Statements must be submitted to and be received by Diane Thornley, Borough Clerk, at the Office of the Borough Clerk, 85 Humboldt Street, Wood-Ridge, NJ 07075 on or before 10:00 a.m. on January 18, 2011. Qualification Statements will not be accepted by facsimile transmission or e-mail. The responses will be opened at 11:00 a.m. on January 18, 2011, in the Office of the Borough Clerk for review by the Mayor and Council.

**CONTRACTS SUBJECT TO THE WITHIN NOTICE:**

1. Management Consultant to fulfill the following services and positions in accordance with the Borough Code:
  - a. Borough Administrator
  - b. DPW Superintendent
  - c. Redevelopment Director

**II. Instructions for Qualifications Statements and Criteria**

Qualifications Statements must be submitted in the manner designed in these instructions, and must be enclosed in sealed envelopes bearing the name, address and telephone number of the person and/or firm submitting the statement and the name of the work on the outside, addressed to the Borough. (Submission of only one copy is necessary).

Qualifications Statements shall demonstrate the following:

- A. Experience and reputation of the person/firm in the field;
- B. Training and licensing of the person/firm;
- C. Availability to accommodate the needs of the Borough's meeting schedule; and
- D. Knowledge of the Borough's needs and history and the subject matter to be addressed under the contract.

The Borough's Mayor and Council reserve the right to select qualified contractors in their sole discretion, which shall be exercised in accordance with their sole judgment as to the public interest. Those responding to the RFQ are required to comply with the provisions of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq. if applicable.

Diane Thornley  
Borough Clerk

**EXECUTIVE MEETING, JANUARY 4, 2011**

**RESOLUTION #29-2011**

**WHEREAS**, the Borough of Wood-Ridge has entered into a Three Year Cooperative Agreement with the County of Bergen as provided for under the Inter-local Services Act N.J.S.A. 40A:8A-1 et seq. and Title I of the Housing and Community Development Act of 1974; and

**WHEREAS**, the said Agreement requires that one Municipal Representative be appointed by the Governing Body of the community to be part of the Community Development Regional Committee for the term of one year coinciding with the fiscal year July 1 through June 30; and

**WHEREAS**, on June 15, 2010 by resolution number #114-2010 the Governing Body appointed Edward Marino as its representative to participate on the Community Development Regional Committee; and

**WHEREAS**, Edward Marino is no longer able to represent the Borough of Wood-Ridge in this capacity.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that Joseph DiMarco is hereby appointed as the Borough's representative to participate on the Community Development Regional Committee from the date of this resolution through June 30, 2011; and

**BE IT FURTHER RESOLVED** that Christopher Eilert and Brian Intindola of Neglia Engineering be reaffirmed as the alternative representatives to said Committee.

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PAUL A. SARLO  
Mayor

ATTEST:

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DIANE THORNLEY  
Borough Clerk

**Motion:** Councilwoman Cassidy, seconded by Councilman Altamura moved the adoption of the above Resolution.

**Rollcall:** Azzolini yes, Gonnella yes, Cassidy yes, Altamura yes, Marino yes, DiMarco yes.



**Tax Appeals:** None

**Other Legal:** None

Administrator Eilert: reported on JIF Electric. He would like to apply to see if we qualify for electric upgrades with our light bulbs. He advised there is a class on January 22 for Councilman Marino and Councilman DiMarco for newly elected council people. He advised that in March there will be a class for new Planning & Zoning Board members. This will be held in Mahwah. He asked for councils input on looking for some pricing on a truck. He would like to look into some state contracts. This was put into our 2010 Capital Budget.

Councilman Azzolini: advised that on February 26 there is a seminar on Administration.

Councilman Gonnella: advised that Paul Dahl did a great job with Emergency Management with the storm.

Councilwoman Cassidy: No report

Councilman Altamura: **Public Information & Events** - would like to have a website added. **Recreation Commission** - meeting next Wednesday, January 12<sup>th</sup>.

Councilman Marino: No report.

Councilman DiMarco: No report.

Applications:

- A. Assumption Church Instant raffles for Bingo, from Jan 5, 2011 to December 30, 2011 at 142 Second Street, Parish Hall Wood-Ridge.

Motion: Councilman DiMarco seconded by Councilman Marino to approve the above application

Roll Call: Azzolini yes, Gonnella yes, Cassidy yes, Altamura yes, Marino yes, DiMarco yes.

Seminar Approvals: None

Outstanding Agenda Items: None

HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly into the microphone.

Mr. Ron Phillips - Madison St. - he advised that Truck 941 that the bottom is rotting away. He also advised if a plow is put on the truck it would enhance DPW snow plowing.

Mr. Richard Martinelli - 218 Tenth St. - he asked how many miles were on the trucks. Administrator Eilert advised they are only used for snow removal and there is low mileage on these trucks. He stated that the DPW did a good job on snow removal. Regarding Assumption/field, he feels that the town doesn't need another field. He also asked why when Polti Homes came up for a presentation why it was a closed meeting. Administrator Eilert advised that the Mayor & Council needed to see what they were presenting first and in the future there will be open meetings.

Councilman Altamura advised that on our Ordinances regarding emergencies and snow removal need to be updated. This matter will be looked into.

Mayor Sarlo advised there was a resident on 120 Columbia St. with a fence issue. He asked if that matter was resolved. He was advised this is private property.

Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

TO CLOSED SESSION:

Resolution #31-2011

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that in accordance with Section 7-b of the Open Public Meeting Act, Chapter 231, P.L. 1975, a Closed Session is hereby called at 805 PM on January 4, 2011 to discuss; 1. Pending or anticipated Litigation or contract negotiations in which the Borough may become a party; and be it

FURTHER RESOLVED that the matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

APPROVED:

ATTEST:

PAUL SARLO, Mayor

DIANE THORNLEY, Borough Clerk

Motion: Councilman Azzolini, seconded by Councilman Gonnella moved the adoption of the above resolution.

Rollcall: Altamura yes, Gonnella absent, Cassidy yes, Carbonaro yes, Azzolini yes, Marino yes.

ADJOURNMENT:

Since there was no further business to come before the Council, Councilman Altamura seconded by Councilman Gonnella moved for adjournment. By unanimous vote of the members of the Council present, the Executive Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 4, 2011 was duly adjourned at 9:10P.M.

Respectfully submitted,

DIANE THORNLEY, Borough Clerk