

Special Meeting of December 14, 2010

PLEDGE OF ALLEGIANCE

Meeting called to order at \_\_\_\_\_ P.M

<u>ROLLCALL:</u>	Mayor:	Paul A. Sarlo
	Council:	Ezio Altamura
		Thomas Gonnella
		Catherine Cassidy
		Richard Carbonaro
		Dominick Azzolini
		Edward Marino
	Borough Attorney:	Paul S. Barbire
	Borough Clerk:	Diane Thornley
	Borough Admin:	Chris Eilert

SUNSHINE NOTICE:

This meeting is being held in accordance with P.L. 1975, Chapter 231, and the notice requirements of the law have been met by appropriate notice being forwarded to The Record, The Herald News, and Wood-Ridge Independent setting forth the date, time and place of said meeting and by posting a copy of same on the Municipal Bulletin Board.

DISCUSSION:

RESOLUTIONS:

- A. Capital Budget Amendment
- B. Veterans Deduction Refund

ORDINANCES ON FIRST READING:

BOND ORDINANCE 2010-16 (MULTI PURPOSE)

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF WOOD-RIDGE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$425,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Special Meeting of December 14, 2010

ORDINANCE #2010-17 (SALARY ORDINANCE)

AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOOD-RIDGE, COUNTY OF BERGEN, STATE OF NEW JERSEY.

Resolution #

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that **Bond Ordinance #2010-16 and Ordinance #2010-17** entitled as above, be passed on first reading, to be published in the **Record** on December 17, 2010 and public hearing on the Ordinances to be held on December 28, 2010 at 6:00 PM or soon thereafter as the matter can be reached, in the Municipal Building, 85 Humboldt Street, Wood-Ridge, New Jersey.

Motion: Councilperson \_\_\_\_\_, seconded by \_\_\_\_\_ moved the adoption of all matters on the above.

Roll call: Altamura, Gonnella, Cassidy, Carbonaro, Azzolini Marino

HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly into the microphone.

Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

ADJOURNMENT:

Since there was no further business to come before the Council, Councilperson \_\_\_\_\_ seconded by \_\_\_\_\_ moved for adjournment. By unanimous vote of the members of the Council present, the Special Meeting of the Mayor and Council of the Borough of Wood-Ridge held on December 14, 2010 was duly adjourned at \_\_\_\_\_ P.M.

SPECIAL MEETING, DECEMBER 14, 2010

RESOLUTION #A  
BOROUGH OF WOOD-RIDGE  
CAPITAL BUDGET AMENDMENT

Whereas, the local capital budget for the year 2010 was adopted on the 10th day of August, 2010; and,  
Whereas, it is desired to amend said adopted capital budget section,  
Now, Therefore Be It Resolved, by the Governing Body of the Borough of Wood-Ridge, County of Bergen that the following amendment(s) to the adopted capital budget section of the 2010 Budget be made:

RECORDED VOTE  
(Insert last names)

AYES ( )  
( )  
( )

NAAYS ( )  
( )  
( )

ABSTAIN ( )  
( )  
( )

ABSENT ( )  
( )  
( )

FROM  
CAPITAL BUDGET (Current Year Action)  
2010

PROJECT	ESTIMATED TOTAL COST	AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2010					TO BE FUNDED IN FUTURE YEARS
			5a 2010 Budget Appropriations	5b Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
None								
TOTAL ALL PROJECTS	\$ -		\$ -			\$ -	\$ -	\$ -

3 YEAR CAPITAL PROGRAM 2010 - 2012  
Anticipated Project Schedule and Funding Requirement

PROJECT	ESTIMATED TOTAL COST	ESTIMATED COMPLETION TIME	FUNDING AMOUNTS PER YEAR					
			Budget Year 2010	2011	2012	2013	2014	2015
None								
TOTALS ALL PROJECTS	\$ -		\$ -	\$ -	\$ -			





Be It Further Resolved that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 14th of December, 2010

Certified by me

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
MUNICIPAL CLERK

TRENTON, NEW JERSEY  
APPROVED \_\_\_\_\_, 2010

\_\_\_\_\_  
DIRECTOR OF LOCAL GOVERNMENT SERVICES

SPECIAL MEETING, DECEMBER 14, 2010

RESOLUTION # B.

WHEREAS THE MAYOR AND COUNCIL of the Borough of Wood-Ridge have been informed by the Tax Collector of the Borough of Wood-Ridge, that the following persons listed herein have filed a claim for a senior citizen, disabled, or **veteran deduction** thru the Tax Assessor's Office for the year **2010**; and

WHEREAS the Tax Assessor has certified to the Mayor and Council that these deductions are due and owing:

NOW THEREFORE BE IT RESOLVED by the Mayor and Council that the Tax Collector be authorized to **REFUND** the deduction for **2010** reflecting \$250.00 for the following property owners listed herein, totaling \$500.00 for 2010, and the books and records of the Tax Collector are so marked, as required by law.

APPROVED:

PAUL A. SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

SPECIAL MEETING, DECEMBER 14, 2010

<u>BL/LT</u>	<u>OWNER</u>	<u>ADDRESS</u>	<u>DEDUCTION</u>	<u>AMOUNT</u>
278/3	Italiano, Richard	570 Moonachie Ave.	VET	\$250.00
217/4	Trause, Eugene	95 Fourth St.	VET	<u>\$250.00</u>
			<b>TOTAL</b>	<b>\$500.00</b>

Special Meeting, December 14, 2010

BOND ORDINANCE 2010-16 (MULTI PURPOSE)

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF WOOD-RIDGE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$425,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

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BE IT ORDAINED by the Borough Council of the Borough of Wood-Ridge, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Wood-Ridge, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make various public improvements in, by and for said Borough, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of the Borough-wide Shade Tree Management Program.

Appropriation and Estimated Cost	\$100,000
Down Payment Appropriated	\$ 4,800
Bonds and Notes Authorized	\$ 95,200
Period of Usefulness	15 years

B. Undertaking of various improvements to municipal buildings and property, including architectural and engineering studies.

Appropriation and Estimated Cost	\$325,000
Down Payment Appropriated	\$ 15,500
Bonds and Notes Authorized	\$309,500
Period of Usefulness	10 years

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Aggregate Appropriation and Estimated Cost	\$425,000
Aggregate Down Payment Appropriated	\$ 20,300
Aggregate Amount of Bonds and Notes Authorized	\$404,700

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$200,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 6. It is hereby determined and stated that moneys exceeding \$20,300, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purposes. The sum of \$20,300 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Borough of an aggregate principal amount not exceeding \$404,700 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$404,700 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell

said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 11.17 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$404,700 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 14. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 15. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

Intro: 12-14-10  
Pub: 12-17-10 Record  
2<sup>nd</sup> & Final: 12-28-10  
Pub: 1-3-11

SPECIAL MEETING, DECEMBER 14, 2010

Ordinance #2010-17

AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOOD-RIDGE, COUNTY OF BERGEN, STATE OF NEW JERSEY.

BE IT ORDAINED by the Mayor and Council of the Borough of Wood-Ridge as follows:

SECTION ONE:

The annual rate of compensation of each officer and employee of the Administrative and Executive Department of the Borough of Wood-Ridge shall be paid on a QUARTERLY basis as follows:

	<u>SALARY RANGE PER ANNUM</u>	
Mayor . . . . .	.\$4,000	to 6,000
Councilperson . . . . .	3,000	to 6,000
Public Defender . . . . .	1,200	to 6,000
Alternate Public Defender . . . . .	1,200	to 6,000
Prosecutor. . . . .	7,200	to 15,000
Alternate Prosecutor. . . . .	1,200	to 6,000
Zoning Board Attorney . . . . .	1,200	to 6,000
Planning Board Attorney . . . . .	1,200	to 6,000
Emergency Management Coordinator. . . . .	1,200	to 6,000
Safety Coordinator. . . . .	1,200	to 6,000
Secretary to Zoning Board . . . . .	1,200	to 6,000
Secretary to Planning Board . . . . .	1,200	to 6,000
Secretary to Shade Tree Commission . . . . .	1,200	to 6,000
Secretary to Recreation Commission. . . . .	1,200	to 6,000
Welfare Director. . . . .	2,600	to 12,000

In addition, any person rendering professional services to the Borough shall receive such compensation as they may be legally entitled for services rendered during the year, by the presentation of a voucher properly verified as required by law in accordance with the contracts entered into between such persons and the Borough.

The annual rate of compensation of each officer and employee of the Administrative and Executive Department and Public Works Department of the Borough of Wood-Ridge shall be paid on a schedule of not less than 24 payrolls per calendar year as follows:

	<u>SALARY RANGE PER ANNUM</u>	
Borough Administrator. . . . .	\$20,000	to \$105,000
Borough Clerk. . . . .	20,000	to 105,000
Tax Collector. . . . .	16,000	to 80,000
Chief Financial Officer. . . . .	12,000	to 60,000
Judge of Municipal Court. . . . .	9,000	to 24,000
Tax Searcher . . . . .	1,200	to 6,000
Assessment Searcher. . . . .	1,200	to 6,000
Tax Assessor. . . . .	9,000	to 24,000
Public Health Nurse. . . . .	\$14.00	to \$35.00 per hour

Secretary to Board of Health . . . . .	1,200	to	6,000
Registrar of Vital Statistics . . . . .	1,200	to	24,000
Deputy Registrar of Vital Statistics . . . . .	1,200	to	6,000
Alternate Registrar of Vital Statistics . . . . .	600	to	6,000
Clerk/Typist . . . . .	12,500	to	65,000
Senior Clerk/Typist . . . . .	17,000	to	75,000
Court Administrator/Violations Clerk . . . . .	17,000	to	80,000
Clerk-Typist (Part Time) . . . . .	\$7.50	to	28.00 per hour
Code Enforcement Officer (Property Maint.) . . . . .	4,500	to	12,000
Zoning Officer . . . . .	4,500	to	12,000
Construction Code Official . . . . .	4,500	to	60,000
Building Sub Code Official . . . . .	4,500	to	20,000
Plumbing Sub Code Official . . . . .	4,500	to	20,000
Electrical Sub Code Official . . . . .	4,500	to	20,000
Fire Sub-Code Official . . . . .	4,500	to	20,000
Fire Safety Official . . . . .	4,500	to	20,000
Superintendent of Public Works . . . . .	\$20,000	to	105,000
Recycling Coordinator . . . . .	4,750	to	18,000
Assistant to Recycling Coordinator . . . . .	4,750	to	18,000
Bus Driver (Part Time) . . . . .	\$9.00	to	\$26.00 per hour
Director, Summer Recreation Program . . . . .	\$350	to	\$1,200.00 per week
Asst. Director, Summer Recreation Program . . . . .	\$200	to	\$800.00 per week
Arts and Crafts Director . . . . .	\$100	to	\$800.00 per week
Counsellors, Summer Recreation Program . . . . .	\$8.00	to	\$20.00 per hour
Senior Counsellors . . . . .	\$8.00	to	\$24.00 per hour
Recreation Leader . . . . .	\$11.00	to	\$22.00 per hour
Recreation Aide . . . . .	\$8.00	to	\$18.00 per hour

SECTION TWO:

The annual rate of compensation of each officer and employee of the Police Department of the Borough of Wood-Ridge shall be paid on a schedule of not less than 24 payrolls per calendar year as follows:

SALARY RANGE PER ANNUM

Police Chief . . . . .	\$80,000	to	\$195,000
Clerk/Typist . . . . .	\$12,500	to	\$65,000
Senior Communications Operator . . . . .	\$25,000	to	\$65,000
Communications Operator . . . . .	\$20,000	to	\$55,000
Communications Operator (part-time) . . . . .	\$9.00	to	\$28.00 per hour

School Traffic Guards:

An annual salary of \$13,683.19 shall be paid to School Traffic Guards on a schedule of not less than 2 payrolls per month during those months the School Traffic Guards are on duty.

The rate of compensation of each employee of the Borough employed as a School Traffic Guard shall be compensated for services actually performed only; said services not to exceed twenty-two (22) hours in any one week. Traffic Guards shall be paid additional compensation for all work performed by them in any week in excess of twenty-two (22) hours at the rate of \$13.50 per hour.

School Traffic Guards shall be entitled to sick leave with pay for a maximum of eight (8) working days during any school year.

Relief School Traffic Guards shall be paid \$60.24 per day for only those days worked.

Notwithstanding any provisions in this ordinance to the contrary, employees holding the titles of School Traffic Guard and/or Relief School Traffic Guard shall not be entitled to paid vacation days.

SECTION THREE:

The duties and terms of employment of the several officers and employees shall be as heretofore except as otherwise provided by statute, or as shall be set forth in any ordinance or ordinances of the governing body. The employment, position and title of any de facto officer or employee listed herein wherein said employment, position and title has not been specifically created by a previous ordinance is herewith so created and the said employment position and title is ratified, confirmed and approved as listed herein. The hours of employment and other pertinent information pertaining to the several officers and positions shall be as heretofore, or as shall be set forth by resolution of the governing body.

SECTION FOUR:

Method of Payment: At each regular meeting of the governing body the Borough CFO shall submit for the approval or ratification, as the case may be, the necessary payrolls for the amount due to the several officers and employees for compensation. The payroll shall be considered by the governing body in due course and approved if found to be correct. The Borough CFO shall thereafter draw checks on said payroll account to the employees entitled to payment there from. In case of error or adjustment in the payroll, the Borough CFO shall, and it shall be his duty to see that such error or adjustment is properly corrected and appropriate record made thereof.

Such officers as may be determined by the governing body are hereby authorized to sign warrants drawn in favor of the payroll account upon due notice that the appropriate payrolls have been approved by the proper committees, and by the proper certifying authorities, which certifying authorities and committees shall be those designated by resolution such as mentioned in Section Four hereof.

SECTION FIVE:

The Borough of Wood-Ridge Employee Handbook, dated May 1, 2010, shall be the official policy governing all employment practices, not otherwise specifically set forth in this ordinance, for the officers and employees covered by this ordinance.

SECTION SIX:

All other ordinances and parts of ordinances inconsistent herewith are hereby repealed.

SECTION SEVEN:

This ordinance shall be operative and retroactive to January 1, 2010 and shall take effect immediately upon final passage by the Mayor and Council and publication in the manner provided by law.

APPROVED:

\_\_\_\_\_  
PAUL SARLO,  
Mayor

ATTEST:

\_\_\_\_\_  
DIANE THORNLEY, Borough Clerk

Introduced: 12/14/10  
Published: 12/17/10  
2<sup>nd</sup> & Final: 12/28/10  
Published: 1/3/11

Special Meeting of December 14, 2010

ORDINANCE #2010-17 (SALARY ORDINANCE)

AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOOD-RIDGE, COUNTY OF BERGEN, STATE OF NEW JERSEY.

Resolution #

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Motion: Councilperson \_\_\_\_\_, seconded by \_\_\_\_\_ moved the adoption of all matters on the above.

Roll call: Altamura, Gonnella, Cassidy, Carbonaro, Azzolini Marino

HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly into the microphone.

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ADJOURNMENT:

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