

# EXECUTIVE MEETING

March 1, 2011

6:00 P.M. FINANCE COMMITTEE TO SIGN VOUCHERS

Meeting called to order at \_\_\_\_\_ P.M

**ROLLCALL:** Mayor: Paul A. Sarlo  
Dominick Azzolini  
Thomas Gonnella  
Catherine Cassidy  
Ezio Altamura  
Edward Marino  
Joseph DiMarco  
Borough Attorney: Paul S. Barbire  
Borough Engineer: Brian Intindola  
Borough Clerk: Diane Thornley  
Borough Admin: Chris Eilert

## **SUNSHINE NOTICE:**

This meeting is being held in accordance with P.L. 1975, Chapter 231, and the notice requirements of the law have been met by appropriate notice being forwarded to The Record, The Herald News and Star Ledger setting forth the date, time and place of said meeting and by posting a copy of same on the Municipal Bulletin Board.

**Engineering:** (Neglia)

## **General items to be discussed:**

1. Youth Day - March 15<sup>th</sup>
2. Use of Civic Center

## **SUSPEND REGULAR ORDER OF BUSINESS:**

**Motion:** Councilperson \_\_\_\_\_ seconded by Councilperson \_\_\_\_\_ moved to suspend the regular order of business for: Introduction of Ordinance #2011-1

**Roll call:** Azzolini, Gonnella, Cassidy, Altamura, Marino, DiMarco

## **ORDINANCE ON FIRST READING:**

Ordinance #2011-1

ORDINANCE TO ESTABLISH 3.5% COST OF LIVING ALLOWANCE INCREASE IN THE 2011 MUNICIPAL BUDGET AND TO ESTABLISH A CAP BANK.

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Resolution #A

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that **Ordinance #2011-1** entitled as above, be passed on first reading, to be published in the **Record** on March 7, 2011 and public hearing on the Ordinance to be held on April 5, 2011 at 7:00 PM or soon thereafter as the matter can be reached, in the Municipal Building, 85 Humboldt Street, Wood-Ridge, New Jersey.

Motion: Councilperson \_\_\_\_\_, seconded by \_\_\_\_\_ moved the Introduction of the above Ordinance #2011-1.

Roll call: Azzolini, Gonnella, Cassidy, Altamura, Marino, DiMarco

Resolutions:

- B. Resolution Authorizing the Transfer of 2010 Budget Appropriation Reserves
- C. Introduction 2011 Municipal Budget
- D. Resolution to contract for Engineering Services for performance of the duties as the C-2 Collection System Operator for the Borough of Wood-Ridge.
- E. Design Waiver #2 - Applicant, Wood-Ridge Development, LLC.
- F. Award of Contract to Garabedian Group, LLC for 14<sup>th</sup> Street Field Drainage Improvements in the amount of \$24,440.00.

RESUME REGULAR ORDER OF BUSINESS:

Motion: Councilperson \_\_\_\_\_ seconded by Councilperson \_\_\_\_\_ moved to resume regular order of business.

Roll call: Azzolini, Gonnella, Cassidy, Altamura, Marino, DiMarco

**Tax Appeals:** (Barbire)

**Other Legal:** (Barbire)

Administrator Eilert:

Councilman Azzolini:

Finance, Insurance & Administration  
Board of Education  
Shade Tree Commission

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Councilman Gonnella:

Fire & Emergency Services  
Emergency Management  
Senior Citizens  
Traffic Safety Committee

Councilwoman Cassidy:

Police & Drug/Alcohol Abuse  
Historical Society  
MDA - D.A.R.E  
Library Board  
Local Assistance Board

Councilman Altamura:

Public Information & Events & Website  
Public Works, Recycling & Utilities  
Veterans  
Recreation Commission  
Keep Wood-Ridge Beautiful Committee

Councilman Marino:

Law, Land Use & Code Enforcement  
Zoning Board  
Planning Board

Councilman DiMarco:

Buildings & Grounds, Board of Health  
Community Development, Merchants Relations

Mayor:

Seminar Approvals:

Jacqueline Sharkey, Municipal Budget Process, Rutgers,  
Wayne, NJ on the following dates:  
Feb 17, 25, March 3, 11, 18, 25, 31, April 15 & 29, 2011  
at a cost of \$861.

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Applications:

- A. Elmwood Park HS Project Graduation, Raffles, March 16, 2011 at the Fiesta.
- B. Elmwood Park HS Project Graduation, On Premise 50/50, March 16, 2011 at the Fiesta.

Outstanding Agenda Items:

HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly into the microphone.

Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

ADJOURNMENT:

Since there was no further business to come before the Council, Councilperson \_\_\_\_\_ seconded by \_\_\_\_\_ moved for adjournment. By unanimous vote of the members of the Council present, the Executive Meeting of the Mayor and Council of the Borough of Wood-Ridge held on March 1, 2011 was duly adjourned at \_\_\_\_\_ P.M.

**BOROUGH OF WOOD-RIDGE  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION NO. #B**

**Resolution Re: Authorizing the Transfer of 2010 Budget Appropriation Reserves**

WHEREAS, N.J.S. 40A:4-59 provides that if, during the first three months of any fiscal year, the amount of any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any appropriation reserves over and above the amount deemed to necessary to fulfill its purpose, the governing body may, by resolution adopted by not less than a 2/3 vote of the full membership thereof, transfer the amount of such excess to an appropriation reserve or any appropriation in the prior budget deemed to be insufficient to fulfill its purpose or for which no reserve was provided.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Wood-Ridge that the following transfers in the 2010 Budget Appropriation Reserves be authorized:

<u>Account</u>	<u>From</u>	<u>To</u>
Police Department		
Salaries and Wages	\$ 16,997	
Other Expenses		\$ 1,303
Planning Board		
Other Expenses		1,771
Office of Emergency Management		
Other Expenses		2,031
LOSAP		9,154
Recycling		
Other Expenses	_____	2,738
	_____	_____
<b>TOTAL</b>	<b>\$ 16,997</b>	<b>\$ 16,997</b>

Introduced by \_\_\_\_\_

Seconded by \_\_\_\_\_

Approved \_\_\_\_\_, 2011

ATTEST:

\_\_\_\_\_  
Borough Clerk

\_\_\_\_\_  
Mayor

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**BOROUGH OF WOOD-RIDGE  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION NO. C**

**Re: Introduction of 2011 Budget**

**BE IT RESOLVED**, that the following statements of revenues and appropriations attached hereto constitute the local Budget of the Borough of Wood-Ridge, Bergen County, New Jersey for the year 2011.

**BE IT FURTHER RESOLVED**, that the said budget be published in The Record in the issue of March 7, 2011, and that a hearing on the Budget will be held at the Municipal Building on April 19, 2011 at 7:00 o'clock (P.M.) or as soon thereafter as the matter may be reached.

Introduced by \_\_\_\_\_

Seconded by \_\_\_\_\_

ATTEST

Approved \_\_\_\_\_, 2011

\_\_\_\_\_  
Borough Clerk

\_\_\_\_\_  
Mayor

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RESOLUTION NO.:     D    

**RESOLUTION TO CONTRACT FOR ENGINEERING SERVICES FOR PERFORMANCE OF THE DUTIES AS THE C-2 COLLECTION SYSTEM OPERATOR FOR THE BOROUGH OF WOOD-RIDGE WITHOUT COMPETITIVE BIDDING**

**WHEREAS**, there exists a need for the services of an Engineer to provide engineering services for the performance of the duties as the C-2 Collection System Operator for the Borough of Wood-Ridge; and

**WHEREAS**, the maximum amount of the Contract is \$7,500.00 and funds are subject to an appropriation by the Borough of Wood-Ridge; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough of Wood-Ridge as follows:

1. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with NEGLIA ENGINEERING ASSOCIATES.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Contract amount does not exceed the statutory bid threshold.
4. A Notice of this action shall be printed once in the local newspaper.

**BE IT FURTHER RESOLVED** that the Mayor and Council confirm and ratify any and all prior actions taken by any and all officials of the Borough of Wood-Ridge with respect to the preparation of the bid plans and specifications for the subject project.

BOROUGH OF WOOD-RIDGE

ATTESTED:

\_\_\_\_\_  
DIANE THORNLEY  
Borough Clerk

\_\_\_\_\_  
PAUL A. SARLO  
Mayor

**EXECUTIVE MEETING, MARCH 1, 2011**

**RESOLUTION NO. #E**

**WHEREAS**, Wood-Ridge Development, LLC has requested that the Mayor and Council of the Borough of Wood-Ridge acting as the Local Redevelopment Agency recommend the approval of certain design standards which are inconsistent with the West Side Wood-Ridge Redevelopment Plan as approved by Ordinance Number 2003-6 and as thereafter amended by Ordinance Numbers 2005-17, 2005-29, 2006-13 and 2007-5; and

**WHEREAS**, the specific details of the design waiver request are set forth on the report/correspondence dated February 15, 2011 together with a copy of a expert planning consultant setting forth the rational for such design waivers a copy of which said documents are attached hereto and made a part hereof; and

**WHEREAS**, the said Design Waiver Requests generally comport with the design exception criteria as set forth the aforesaid Redevelopment Plan specifically those set forth below as follows:

The Applicant has demonstrated that the resulting changes will:

1. Generally satisfy West Side Wood-Ridge Redevelopment Plan's goals and objectives
2. Be designed in accordance with the Borough of Wood-Ridge's normally acceptable engineering, planning and/or architectural practices and the aesthetic development requirements as set forth in this Redevelopment Plan
3. Not have an adverse impact on the physical, visual, or spatial characteristics of the overall development plan for the parcel or tract to be developed
4. Generally enhance the overall development plan for the tract.
5. Not have an adverse impact on the physical, visual, or spatial characteristics of the existing streetscape in which such development is located or of the West Side Wood-Ridge Redevelopment Plan.
6. Not reduce the useful life or increase the cost of maintenance of the improvement to be modified or otherwise have an adverse impact on the long-term function of the development.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, that the Design Waiver request as set forth hereinabove generally comply with the criteria as set forth in the Redevelopment Plan and as such the Governing Body of the Borough of Wood-Ridge recommends that the Planning Board approve the Design Waivers as submitted by the Applicant, Wood-Ridge Development, LLC.

**BE IT FURTHER RESOLVED** that the Mayor and Council hereby ratify and confirm any and all actions taken by the appropriate officials in the past with respect to the subject plan.

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Paul A. Sarlo  
Mayor

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Diane Thornley  
Borough Clerk

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**RESOLUTION NO.:**     F    

**WHEREAS**, there is a need for the 14<sup>th</sup> Street Field Drainage Improvements in the Borough of Wood-Ridge; and

**WHEREAS**, the Borough Engineer has solicited quotes for such service; and

**WHEREAS**, three (3) quotes were solicited and two (2) quotes were received by the Borough Engineer on February 15, 2011; and

**WHEREAS**, the Borough Council has reviewed the recommendations made by the Borough Engineer, Borough Administrator, and Borough Attorney on said quote; and

**WHEREAS**, the Financial Officer has determined sufficient funds are available in the General Account as is evidenced by Treasurer's Certification attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the contract for the 14<sup>th</sup> Street Field Drainage Improvements in the Borough is awarded to Garabedian Group, LLC on their quote of \$24,440.00.

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized and directed to execute the contract for same.

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Wood-Ridge hereby ratify and confirm any and all prior actions taken by the appropriate officials with respect to the subject contract.

\_\_\_\_\_  
Paul A. Sarlo  
Mayor

ATTEST:

\_\_\_\_\_  
Diane Thornley  
Borough Clerk

**Ordinance 2011-1**  
**BOROUGH OF WOOD-RIDGE**  
**BERGEN COUNTY, NEW JERSEY**  
**CALENDAR YEAR 2011 ORDINANCE TO EXCEED**  
**THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE**  
**AND TO ESTABLISH A CAP BANK**  
**(N.J.S.A. 40A-4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Wood-Ridge in the County of Bergen finds it advisable and necessary to increase its CY 2011 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 1.5% increase in the budget of said year, amounting to \$142,368 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Wood-Ridge, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2011 budget year, the final appropriations of the Borough of Wood-Ridge shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 1.5%, amounting to \$142,368, and that the CY 2011 municipal budget for the Borough of Wood-Ridge be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

APPROVE:

\_\_\_\_\_  
Borough Clerk

\_\_\_\_\_  
Mayor

Intro: March 1, 2011  
Pub: March 7, 2011  
2<sup>nd</sup> & Final: April 5, 2011  
Pub: April 11, 2011