

Special Meeting of November 9, 2011

PLEDGE OF ALLEGIANCE

Meeting called to order at \_\_\_\_\_ P.M

ROLLCALL:  
Mayor: Paul A. Sarlo  
Council: Dominick Azzolini  
Thomas Gonnella  
Catherine Cassidy  
Ezio Altamura  
Edward Marino  
Joseph DiMarco  
Borough Attorney: Paul S. Barbire  
Borough Clerk: Diane Thornley  
Borough Admin: Chris Eilert

SUNSHINE NOTICE:

This meeting is being held in accordance with P.L. 1975, Chapter 231, and the notice requirements of the law have been met by appropriate notice being forwarded to The Record, The Herald News, and Star Ledger setting forth the date, time and place of said meeting and by posting a copy of same on the Municipal Bulletin Board.

DISCUSSION:

ORDINANCES ON SECOND READING AND FINAL PASSAGE:

ORDINANCE 2011-13

AN ORDINANCE OF THE BOROUGH OF WOOD-RIDGE, NEW JERSEY AMENDING THE PROVISIONS OF THE REDEVELOPMENT PLAN FOR THE WEST SIDE WOOD-RIDGE REDEVELOPMENT DISTRICT CONCERNING MITIGATION ACTIONS FOR THE PROJECTED EDUCATIONAL IMPACTS OF THE REDEVELOPMENT PURSUANT TO N.J.S.A. 40A:12A-7(e)

Advertisement of the above Ordinance has been made according to law and a copy of the Ordinance was posted on the Bulletin Board.

Mayor Sarlo calls for a Hearing of Citizens on Ordinance #2011-13

Mayor Sarlo closes Hearing of Citizens on Ordinance #2011-13

Motion: Councilperson \_\_\_\_\_ seconded by \_\_\_\_\_ moved the adoption of Ordinance #2011-13 on second and final reading.

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Discussion:

Roll call: Azzolini, Gonnella, Cassidy, Altamura, Marino,  
DiMarco

BOND ORDINANCE 2011-14

A BOND ORDINANCE OF THE BOROUGH OF WOOD-RIDGE, NEW JERSEY AUTHORIZING AND APPROPRIATING NOT TO EXCEED \$7,000,000 TO ACQUIRE CERTAIN PROPERTY WITHIN THE BOROUGH TO SERVICE CERTAIN COMMUNITY, RECREATIONAL AND EDUCATIONAL NEEDS OF BOROUGH RESIDENTS AND FURTHERING CERTAIN PROVISIONS OF THE REDEVELOPMENT PLAN FOR THE WEST SIDE WOOD-RIDGE REDEVELOPMENT DISTRICT

Advertisement of the above Bond Ordinance has been made according to law and a copy of the Ordinance was posted on the Bulletin Board.

Mayor Sarlo calls for a Hearing of Citizens on Bond Ordinance #2011-14

Mayor Sarlo closes Hearing of Citizens on Bond Ordinance #2011-14

Motion: Councilperson \_\_\_\_\_ seconded by \_\_\_\_\_ moved the adoption of Bond Ordinance #2011-14 on second and final reading.

Discussion:

Roll call: Azzolini, Gonnella, Cassidy, Altamura, Marino,  
DiMarco

RESOLUTION:

A. Request for Qualifications

HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly into the microphone.

Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

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ADJOURNMENT:

Since there was no further business to come before the Council, Councilperson \_\_\_\_\_ seconded by \_\_\_\_\_ moved for adjournment. By unanimous vote of the members of the Council present, the Special Meeting of the Mayor and Council of the Borough of Wood-Ridge held on November 9, 2011 was duly adjourned at \_\_\_\_\_ P.M.

**SPECIAL MEETING, NOVEMBER 9, 2011**

**RESOLUTION NO. A**

**WHEREAS**, pursuant to the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44a-20.4 et seq., the Mayor and Council may decide to use a “fair and Open Process” in awarding certain professional service contracts for which public bidding is not required by the Local Public contracts Law; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.7, the Mayor and Council’s decision as to what constitutes a fair and open process if final.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Wood-Ridge , County of Bergen, and State of New Jersey that the Borough of Wood-Ridge shall use as its Fair and Open Process criteria in 2012 the Request of Qualification criteria on file with the Borough Clerk, the terms of which are incorporated herein by reference.

\_\_\_\_\_  
PAUL A. SARLO  
Mayor

ATTEST:

\_\_\_\_\_  
DIANE THORNLEY  
Borough Clerk

## **BOROUGH OF WOOD-RIDGE**

### **FAIR AND OPEN**

### **REQUEST FOR QUALIFICATIONS**

#### **I. Notice of Request for Qualifications Statements**

The Borough of Wood-Ridge ("Borough") is soliciting Qualifications Statements from interested persons and/or firms for the awarding of 2012 contracts for the provision of the services listed below, by a Request for Qualifications process ("RFQ"). Individual persons and/or firms interested in assisting the Borough with the provisions of these services must prepare and submit a Qualifications Statement in accordance with the procedure and schedule in the RFQ. The Borough will review Qualifications Statements only from those persons or firms that submit a Qualifications Statement that includes substantially all the information required to be included as described, in the sole judgment of the Borough's Mayor and Council.

The Borough intends to qualify person(s) and/or firms(s) that (a) possess(es) the professional, financial and administrative familiarity with the Borough, experience, training and capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Borough that provide the greatest benefit to the taxpayers of the Borough of Wood-Ridge.

The selections of qualified respondents are not subject to the public bidding or competitive contracting provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. The selection is, however, subject to the fair and open process authorized by the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20.4 et seq. The Borough has structured a procurement process that seeks to obtain the desired results, while establishing a competitive process to assure that each person and/or firm is provided an equal opportunity to submit a Qualifications Statement in response to the RFQ.

Qualifications Statements must be submitted to and be received by Diane Thornley, Borough Clerk, at the Office of the Borough Clerk, 85 Humboldt Street, Wood-Ridge, NJ 07075 on or before 10:00 a.m. on December 5, 2011. Qualification Statements will not be accepted by facsimile transmission or e-mail. The responses will be opened at 11:00 a.m. on December 5, 2011, in the Office of the Borough Clerk for review by the Mayor and Council.

#### **CONTRACTS SUBJECT TO THE WITHIN NOTICE:**

1. Borough Attorney (also responsible for Tax and Labor matters)
2. Borough Auditor
3. Bond Counsel
4. Borough Engineer
5. Planning Board Attorney
6. Zoning Board Attorney
7. Borough Risk Manager
8. Borough Planner
9. Borough Appraiser
10. Manager of the Borough Web Site
11. Public Defender

12. Alternate Public Defender
13. Prosecutor
14. Alternate Prosecutor

II. Instructions for Qualifications Statements and Criteria

Qualifications Statements must be submitted in the manner designed in these instructions, and must be enclosed in sealed envelopes bearing the name, address and telephone number of the person and/or firm submitting the statement and the name of the work on the outside, addressed to the Borough. (Submission of only one copy is necessary).

Qualifications Statements shall demonstrate the following:

- A. Experience and reputation of the person/firm in the field;
- B. Training and licensing of the person/firm;
- C. Availability to accommodate the needs of the Borough's meeting schedule; and
- D. Knowledge of the Borough's needs and history and the subject matter to be addressed under the contract.

The Borough's Mayor and Council reserve the right to select qualified contractors in their sole discretion, which shall be exercised in accordance with their sole judgment as to the public interest. Those responding to the RFQ are required to comply with the provisions of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq. if applicable.

Diane Thornley  
Borough Clerk

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RESOLUTION-B

AWARD OF CONTRACT

Be it resolved by the Mayor and Council of the Borough of Wood-Ridge, Bergen County, New Jersey upon the recommendation of the Borough Engineer that the Contract for:

**Concrete Sidewalk/Curb Improvements and Catch Basins**

be awarded to Cifelli & Son General Construction , Inc. 4 Coppola Street, Nutley New Jersey, 07110 for the sum of Thirty Thousand Dollars (\$30,000.00) being the lowest amount of three (3) quotes submitted. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

Dated:

Certified: \_\_\_\_\_  
Treasurer

Dated:

Approved: \_\_\_\_\_  
Paul Sarlo

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CERTIFICATION

I, Diane Thornley, Clerk of the Borough of Wood-Ridge, Bergen County, New Jersey do hereby certify that the foregoing Resolution was adopted by the Mayor and Council at a meeting held \_\_\_\_\_.

Dated:

\_\_\_\_\_  
Clerk